

Guidelines for the Submission of Illustrations

Photos

1. Photos should be supplied in PSD or TIFF. **Quality:** 300 dpi. **Color mode:** Grayscale (for black and white) or CMYK (for color graphics).
2. If you wish to add text (such as locus numbers) to a photograph
 - Send the original photo without the additions
 - And another file (psd, PowerPoint) with the requested information about the image

Plans, maps, charts

1. Our preference is for all plans and other line drawings (e.g., maps, plans, sections, etc.) to be prepared in a vector program.
2. Vector graphics (drawings, plans, maps, charts) produced in vector programs - Adobe Illustrator, - should be supplied in editable formats: Ai, EPS or PDF.
3. Scanned graphics (plans, maps) should be supplied in PSD or TIFF (preserving Photoshop layers, if used). **Quality:** 600 dpi. **Color mode:** Grayscale (for black and white) or CMYK (for color graphics).

Drawings/plates of objects

1. We prefer all plates of archaeological finds or photographs of finds to be prepared by our studio, or at the very least, in accordance with the studio's specifications.
2. The plates themselves should be prepared in vector software Adobe Illustrator and supplied in editable formats: Ai, EPS or PDF.
3. If you prepare a plate/figure using scanned drawings/photos in Adobe Illustrator, do not embed the drawings/photos, and send the original files separately alongside the plate
4. If pottery and finds were drawn by hand (ink drawings), the drawings must be scanned at 600 DPI and saved in Tiff format.
5. If drawn on computer or by means of 3D scanner use only vector format – Adobe Illustrator (Ai.) or EPS files or PDF produced from vector files

Text References and File Names

1. All illustrations (photos, maps, plans, pottery plates, etc.) should be referred to as Fig. (not Photo, Plan, etc.)
2. Cross-references should be given in the text in the following format: Fig. A.B where A represents the chapter number and B represents the number of the illustration in the chapter.
For example, Fig. 9.1 = the first illustration in Chapter 9.
3. When referring to an object in a plate, the text reference should be according to the following format: Fig. A.B:C (note: no space following the colon).
For example, Fig. 9.1:3 = object No. 3 in Fig. 9.1